

# Belmay Primary School Early Childhood Centre

## PARENT INFORMATION 2015

**Early Childhood Centre: 9277 7507**

**School Administration: 9479 1393**

**Principal Mrs Pippa Gillett**

**Registrar Mrs Julie Horwood**



**"ONWARDS"**

*Belmay Primary School Website*

<http://www.belmayps.wa.edu.au/>



## WELCOME

We would like to extend a warm welcome to all children and their families attending Belmay in 2015. Our Early Childhood Centre provides a fantastic opportunity for your child to enter the Education system in a friendly, relaxed and enjoyable way.

We aim to provide children with a year of discovery and learning in a safe environment, with a wide variety of daily learning activities both in the classroom and through outdoor activities.

## YOUR STAFF FOR 2015

Teaching Staff at the Centre    Ms Sharon O'Brien  
   Miss Ula Wereszczak

Education Assistants                    Mrs Debbie Fouweather  
   Mrs Sandra Edgar  
   Mrs Tracey Mc Clarence

## SESSION TIMES

Monday to Friday 8.40 am to 2.55 pm. Please note, the Thursday finishing time is 2.30 pm for all students. This provides the opportunity for whole school planning activities. In order to support families collecting children with older siblings, Kindergarten and Pre-primary children will be released to an adult from 2.55 pm.

### **Kindergarten children: Full days as follows**

#### **Group 1**

Monday and Tuesday - commencing 2 February 2015

Every alternate Wednesday - commencing 18 February 2015

#### **Group 2**

Thursday and Friday - commencing 5 February 2015

Every alternate Wednesday - commencing 11 February 2015

At the beginning of the year, we undertake a staggered start for Kindergarten children. To support students in their transition to school during week one, all students will attend two mornings only. No students will attend on Wednesday for the first week.

**Pre-primary Children:** Full time, program Monday - Friday.

## ARRIVALS

In order to ensure high safety standards, a parent or guardian must deliver their child to the Centre each morning. Children cannot be dropped off at the gate. Likewise the child's parent or guardian must collect their child each afternoon.

## LEAVING

Children cannot go home alone. Children will only be released to their parent/guardian, unless the school is notified in advance that another adult is collecting the child.

## MEDICAL CONDITION

If your child has a medical condition which the school needs to be aware of, you should discuss this at the beginning of the year with the teacher to determine if a Medical Action Plan may be needed. Conditions requiring an Action Plan include: Asthma, Epilepsy, Allergic Reactions and all requests to administer medication

## COMMUNICATIONS

All children will have a Notice Pocket for newsletters, book club and general information. A whiteboard will carry daily notices and activities that your child will be involved in.

## CLOTHING

**We encourage all of our students to wear school uniform.**

Please make sure all clothing is clearly labelled with your child's name.

Our programme emphasises activity and freedom of movement so please make sure your child wears comfortable clothing that can be easily washed.

Shoes need to be closed in, flat and comfortable. Please leave jewellery and fancy clips at home as they can be lost or broken easily.

### **Please note:-**

Whilst all care is taken, at times your child may come into contact with paint whilst not wearing an art shirt.

## MORNING TEA and LUNCH

All children will need to bring a healthy snack for morning tea, preferably fruit or cut up vegetables. Children will also need a packed healthy lunch. For information on healthy eating please go to: <http://www.eatforhealth.gov.au>

**NO NUTS OR  
NUT PRODUCTS  
PLEASE**



## WHAT TO BRING (Each session)

- A bag containing a full set of spare clothes clearly named.
- A drink bottle - either juice or water (child's name must be clearly labelled on bottle).
- A sun hat - must be worn when outside. A Sun Smart Policy operates at Belmay Primary School.

**BIRTHDAYS**

Children are welcome to celebrate their birthday with their friends at the Centre. If you wish, you may send in a simple cake or cup-cakes. As some students have special dietary requirements - please ask the teachers before bringing in food to be shared.

**PARENT HELP - Usually from Term 2**

Parent help is voluntary. We really appreciate any help that you can provide. The children also enjoy having you at school. If you wish to help, a roster can be found on the board just outside the door.

**ABSENCES**

If your child is sick or going to be absent for any reason, please notify the Centre directly or phone the office.

**DEVELOPING INDEPENDENCE**

As children move from home to school, it is important for them to develop independent skills. The list below provides some examples of these skills. Can your child.....

- Dress themselves?
- Put on and take off shoes and socks?
- Tie up shoelaces or buckle sandals?
- Go to the toilet unaided?
- Wash and dry hands?
- Open and close lunch boxes and drink bottles?
- Pack their school bag?
- Say their name correctly- both first and surname?
- Recognise their written name?
- Recognise and look after their belongings?

**VOLUNTARY CONTRIBUTIONS AND CHARGES**

VOLUNTARY CONTRIBUTIONS	CHARGES (Amounts in Dollars)							
<b>Kindergarten</b> - <b>Year 6</b> <b>\$60.00</b>								
	K	P	1	2	3	4	5	6
	<b>SWIMMING</b>	45	45	45	45	45	45	45
	<b>SPORT</b>					20	20	20
	<b>End of Year excursion program</b>							100
	<b>INCURSIONS EXCURSIONS</b>	60	60	60	60	60	60	60
	<b>PHOTOS</b>	50	50	50	50	50	50	50
	<b>PEAC</b>						200	200
	<b>ENRICHMENT PROGRAM</b>					20	20	20
	<b>LEAVERS SHIRTS</b>							35
Whilst contributions to the school program are voluntary, the funds are valuable for providing additional resources for your children. All monies can be paid at the front office during school hours.								

**We look forward to supporting you and your child/ren in the important early years of schooling.**